

## Richard Haynes

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**From:** Elaine Chick <elaine.chick@admin.ox.ac.uk>  
**Sent:** 26 January 2021 09:18  
**To:** Richard Haynes  
**Cc:** oxfordjro@mail.studyline.uk.com  
**Subject:** RECOVERY Trial Substantial Amendment 13  
**Attachments:** 281712\_Substantial Amendment 13\_26Jan2021\_Annex 2\_Locked26Jan21\_091526.pdf; 281712\_Substantial Amendment 13\_26Jan2021\_Locked26Jan21\_091320.pdf

Dear Richard

I can confirm that the above referenced substantial amendment has been reviewed in CTRG and we are happy for it to be submitted to the relevant organisations for approval. This email can be forwarded as confirmation of sponsor approval for the amendment as required.

Please find attached the PDF version of the signed and locked amendment tool and annex 2.

Please submit this signed amendment tool, together with the tracked and clean copies of all amended documents, to the REC via the online amendment submission portal (for further guidance please refer to the HRA training video: [how to complete online submission of amendments](#)).

When you have received the submission confirmation, please email this, with the final documents you submitted, to the CTRG generic email address ([ctrg@admin.ox.ac.uk](mailto:ctrg@admin.ox.ac.uk)).

Please make your MHRA submission through the [MHRA submission platform](#).

Please send a copy of the approval letter(s) to the CTRG generic email address ([ctrg@admin.ox.ac.uk](mailto:ctrg@admin.ox.ac.uk)) once you have received it/them. Please do not implement your amendment until all approval(s) are in place.

Best wishes  
Elaine

### Elaine Chick

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Please note I usually work Monday-Thursday only

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Guidance (FAQs) for Clinical Research during the COVID-19 national emergency can be found on: <https://researchsupport.admin.ox.ac.uk/ctrq>

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